

BlackBerry PlayBook Tablet

Version: 2.0.1



User Guide

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Getting started

New features and enhancements for BlackBerry PlayBook OS 2.0 BlackBerry PlayBook

BlackBerry PlayBook BlackBerry PlayBook OS 2.0 brings together the best of BlackBerry communication applications, productivity tools and your favourite apps, movies and music to help you make the most out of every moment.



Watch the BlackBerry PlayBook tablet demo videos: [English](#)



Email

You can add one or more email addresses to your BlackBerry PlayBook BlackBerry PlayBook tablet. You can view all of your email (as well as messages from your social apps) in a single inbox, or you can organise your inbox to only view the messages for a specific address. Email management options allow you to customise your inbox view, set message alerts, include signatures and out-of-office notifications, and more. For more information, see the Messages section.



Calendar

Quickly and easily set up multiple calendars that work seamlessly with many popular message service providers, such as Google Mail and Windows Live Hotmail. Switch between Day, Week, Month and Agenda views, and customise the display for each of your calendars. Use the innovative People view to see the contacts you are meeting with on a specific day. For more information, see the Calendar section.



Contacts

The Contacts app is a built-in mobile and social-centric contact app that enables you to synchronise contacts from many sources, such as Facebook, Twitter, and LinkedIn. You can view status updates for your contacts, get updated news feeds about a contact's company and quickly see the people, places and events that you have in common with a contact. For more information, see the Contacts section.



Android apps

Access a large number of additional apps for your tablet. BlackBerry Runtime for Android apps allows Android applications that developers

have repackaged, signed, and submitted to the BlackBerry App World storefront, to run on the BlackBerry PlayBook OS 2.0.



Home screen management

Organise your home screen by creating folders and by placing frequently used apps and folders in a dock for easy access. Just touch and hold an app icon and when it starts to blink, you can move it, delete the app or drag it onto another icon to create a folder. For more information, see the Applications section.



File Manager

Use the File Manager app to easily access pictures, videos, music and documents that are stored on your tablet. If your tablet is paired with your BlackBerry smartphone using BlackBerry Bridge, you can also open files stored on your smartphone from your tablet. For information about connecting your tablet to your smartphone, see the BlackBerry Bridge section.



BlackBerry Balance

If you have a single device for both work and personal use, BlackBerry Balance addresses corporate security concerns without limiting your use of personal applications. Your work and personal activities are separated using distinct perimeters that contain separate applications, data, network connections and permissions. For more information, see the topic about BlackBerry Balance in the Getting started section.



Reader mode for webpages

Reader mode allows you to select specific content within a website and extract and display it in a way that is easier to read. The surrounding website, adverts and other objects are removed from the screen view. The font size of the extracted text is increased and displayed on the screen in the same way as a book or magazine. To enter reader mode, simply tap the book icon above the webpage.



Documents To Go

Now combined in one powerful app with new features and enhancements, Documents To Go enables you to view .pdf files, and view, edit and format Microsoft Word documents, Microsoft Excel spreadsheets and Microsoft PowerPoint presentations. If your tablet is set up to use BlackBerry Balance, you can keep work documents secure in your work perimeter. If you pair your tablet with a Bluetooth keyboard, you can now work more quickly and accurately using the Documents To Go typing and navigation shortcuts. For more information, see the Documents To Go section.



Print To Go

Print To Go enables you to wirelessly print a variety of files, including documents, webpages, and diagrams, from your laptop or computer directly to your tablet. You can view, sort and manage digital files, such as documents, memos or lists, as though they were physical sheets of paper. For more information, see the Print To Go section.



Touch screen keyboard enhancements

The touch screen keyboard has been enhanced to help you to type email messages or communicate with your contacts on BlackBerry Messenger more quickly and easily. Settings include spell check, word prediction and automatic word correction. For more information, see the Keyboard and typing section.



BlackBerry Bridge enhancements

With BlackBerry Bridge, you can now use your BlackBerry smartphone as a wireless mouse and keyboard for your tablet. Watch movies, surf the Internet or present a slideshow on your tablet's screen or a connected HDMI display, such as a TV, projector or computer monitor. Perfect for pausing a movie when your tablet is connected to your TV with an HDMI cable. For more information, see the BlackBerry Bridge section.



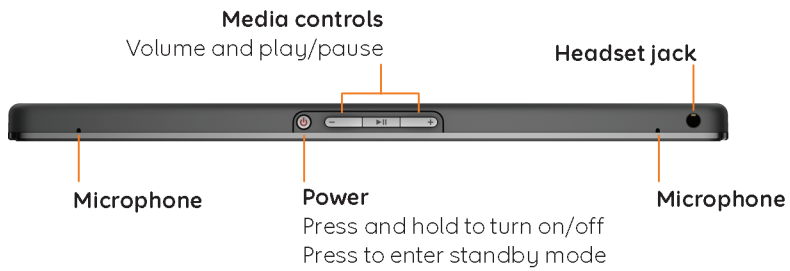
Video Chat enhancements

The Video Chat app includes improvements to the user interface and further integration with the Contacts app. Any existing video chat contacts are merged with the Contacts app and any new contacts are automatically added to the contact list in the Contacts app. You can now see a filtered view of favourite video chat contacts, invite a contact using a BlackBerry ID or tablet PIN, and display a video chat on an external display using an HDMI cable. For more information, see the Video Chat section.

Getting to know your tablet



Watch a video about the tablet hardware: [English](#)





Micro-USB port

To charge your tablet, connect the micro-USB port to a power outlet using the power adaptor provided

Rear-facing camera



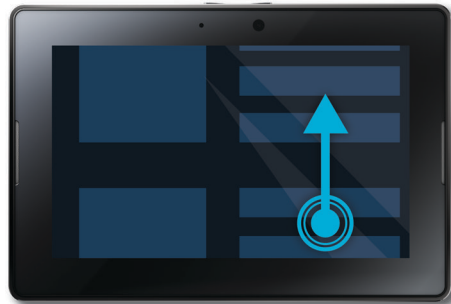
Using the touch screen



Watch a video about touch screen gestures: [English](#) [Spanish](#)

Scroll and move between items

To scroll through a list, pan a webpage, move between pictures and more, slide your finger up and down or right and left.



Zoom in and zoom out

To zoom in and zoom out of a webpage, picture, video or other content, slide your fingers apart to zoom in or together to zoom out.





Move items from one place to another

To move an item from one place to another, touch and hold the item. Slide your finger to where you want the icon to be.



Show the home screen and minimise apps

To show the Home screen and minimise apps, swipe up from the bottom frame onto the screen.



Show the menu

In many apps, you can find additional features, options and help in the menu.

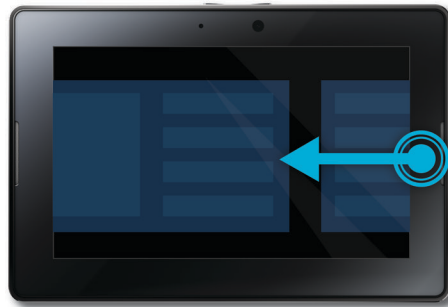
To show the menu while you are in an app, swipe down from the top frame onto the screen. To close the menu, tap anywhere on the screen outside the menu.



Switch between apps

You can flip between your open apps without having to return to the home screen.

To switch between apps, swipe in from the left or right frame onto the screen.



Show the status bar

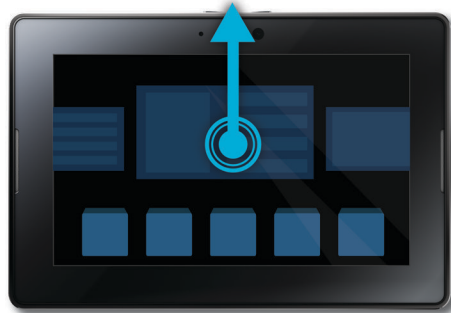
You can peek at the status bar without leaving the app you're using. This is a great way to quickly check your notifications, see the time, keep an eye on your battery power level, change system options and more.

To show the status bar, swipe in from the top-left frame onto the screen.



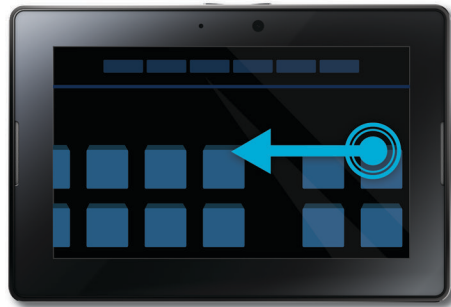
Close an app

To close an app, show the Home screen to minimise the app. Touch the minimised app and swipe up.



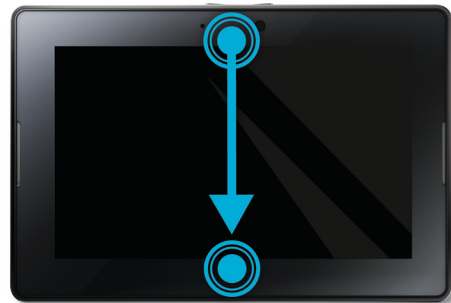
Switch between views on the home screen

To switch between views, swipe left or right in the lower part of the Home screen.



Wake up your tablet

Your tablet enters standby mode after a certain period of time to conserve battery power. To wake it up, swipe from one side of the frame to the other.



Show the keyboard

To show the keyboard, swipe in from the bottom-left frame onto the screen.



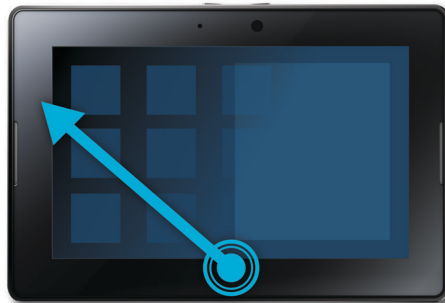
Zoom in and zoom out quickly

To zoom in and zoom out quickly, double-tap a webpage, picture or other content.



Go back

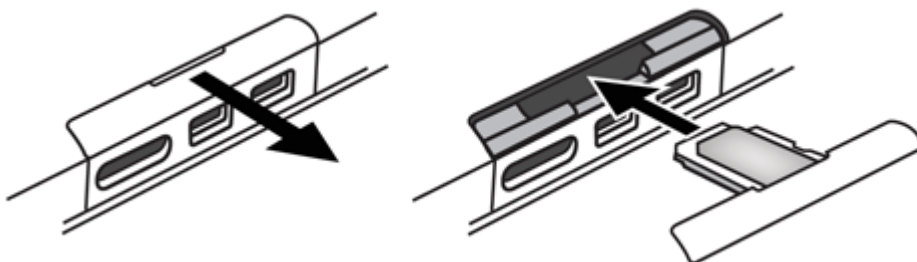
To navigate within an application, you can swipe up from the bottom frame towards the left frame. For example, this would allow you to navigate from a picture to the picture gallery.



Insert a micro SIM card

Before you begin: Only use the micro SIM card provided by your wireless service provider.

If you have a BlackBerry PlayBook tablet that can connect to mobile networks, you need to insert a micro SIM card before the tablet can connect with a mobile network.



1. Remove the micro SIM card tray from the back of your tablet.
2. Place your micro SIM card into the tray. Make sure that the corners of the micro SIM card line up with the tray.
3. Slide the micro SIM card tray back into your tablet. Make sure it clicks into place.

Personalising your Home screen



Watch a video about personalising your tablet: [English](#) [Spanish](#)

You are unique; your BlackBerry PlayBook tablet should be too. There are many ways you can display your personality, such as arranging the icons on your Home screen so they are just the way you like them or changing the wallpaper. In addition to the personalisation suggestions listed here, the Options menu provides many additional settings you can use to customise your tablet.

| | |
|---------------------------------|--|
| Move an app | Touch and hold an icon. When it starts to blink, drag the icon in any direction. |
| Add apps to your dock | Touch and hold an icon. When it starts to blink, drag the icon into the dock. |
| Set a picture as your wallpaper | Tap a picture. Swipe down from the top frame. Tap Set as Wallpaper . |

View your notifications

Your BlackBerry PlayBook tablet uses notifications to keep you informed about software updates, new messages, calendar reminders, battery power level and much more. When new notifications come in, the top-left or top-right corner of the screen glows red.



Watch a video about updating your software: [English](#)

Do one of the following:

- If you're in an application, swipe in from the top-left frame onto the screen. Tap .
- If you're on the home screen, on the status bar, tap .

Return to what you were doing Tap anywhere on the screen outside of the notification.

Dismiss a notification Tap .

View a specific type of notification On the status bar, tap the icon for the type of notification that you want to see.

Jump to the related app Tap the notification message. For example, if you tap an email notification, the email opens in the Messages app.

Status bar icons

The following icons appear on the status bar of the home screen. Tap the icon to change an option.



Aeroplane mode

Turn off flight mode to restore wireless connections. To turn on airplane mode, tap > **Airplane Mode**. Set the switch to **ON**.



Alarm

Turn on or turn off the alarm. To set an alarm, open the Clock app and tap a clock.



Power


Check the battery power level and lower the screen brightness to extend your battery life.



BlackBerry Bridge


Disconnect your BlackBerry smartphone and lock or unlock the contents of the smartphone

You can also put your tablet in standby mode, or turn off, lock or restart your tablet.

connected to your tablet. To connect your tablet and smartphone using BlackBerry Bridge, tap  > **BlackBerry Bridge**.




Bluetooth

Turn on or turn off Bluetooth connections. To pair your tablet with a different device, tap  > **Bluetooth**.



Development mode

Turn off and turn on development mode. To turn on development mode in order to enable software development tools, tap  > **Security**. Tap **Development mode**.



Music

Pause, fast-forward or rewind the song that is currently playing.



Presentation mode

Indicates that you are viewing a video or presentation in presentation mode and that your tablet is connected to an external display using an HDMI cable.



Orientation lock

Set your tablet to landscape or portrait mode.



Notifications

View your notifications, including app updates.



Settings

Access all of your tablet settings, such as BlackBerry ID, wireless connections and security.



Software update

Download a wireless update.




Wi-Fi turned on

Wi-Fi is turned on and you are connected to the Wi-Fi network shown.




Wi-Fi not connected

Wi-Fi is turned on, but you are not connected to a Wi-Fi network. To connect to a Wi-Fi network, tap  > **Wi-Fi**.



Wi-Fi turned off

Wi-Fi is turned off. To connect to a Wi-Fi network, tap  > **Wi-Fi**.




Mobile network turned on

The mobile network is turned on and you are connected to the network indicated. The icon displayed depends on the type of mobile network you are connected to.



Mobile network not connected

To connect to a mobile network, tap  > **Mobile Network**.



Mobile network turned off


To turn on the mobile network, tap the icon and set the switch to **On**.



Roaming



Micro-SIM card not detected

To set options for roaming, tap  > **Mobile Network**.

Tap to watch a video about how to insert the micro-SIM card.



BlackBerry Balance

Lock or unlock your enterprise (work) perimeter, if one has been created by your administrator.



Calendar notification

Open the Calendar app to view the appointment.



Email notification

Open the inbox to view the new message.

When you connect to a BlackBerry smartphone using BlackBerry Bridge, the following icons notify you of new email, appointments and more. If you don't want to see notifications for specific apps, you can select which apps and accounts to display on your tablet from the **Device Properties** screen in the BlackBerry Bridge app on your smartphone. For more information, see the BlackBerry Bridge section of the Help.



Email



Calendar



BBM



Task

Switch to a new tablet

Before you begin:


If you want to start using a new BlackBerry PlayBook tablet, you can use the BlackBerry Desktop Software on your computer to move your media files, applications and settings from your current tablet to your new tablet.

1. On your computer, in the BlackBerry Desktop Software, click **Help > Check for updates**. If an update is available, click the update to update your version of the BlackBerry Desktop Software.
2. Click **Device > Switch devices**.
3. Click the icon for your current tablet.
4. Select the media files, applications or settings you want to transfer, and select the appropriate options.
5. Follow the instructions on the screen to back up your tablet data and connect your new tablet to your computer.
6. Click the icon for your new tablet to import your tablet data.

Remember to delete your tablet data before reselling it, giving it away or recycling it. In an effort to help the environment, visit www.blackberry.com/recycling for information about returning your tablet to RIM for recycling and safe disposal.

Setting up your tablet

Once you have completed the setup wizard, you can further customise your tablet by changing your settings. There are several preferences you can change, such as the time, keyboard type and language.

1. To personalise your tablet, on the status bar, tap  .
 - To set the date and time on the Home screen, tap **Date & Time** and complete the fields.
 - To change the keyboard type, tap **Keyboard**.
 - To change the language, tap **Language**.
 - To set applications to run in the background, tap **General**. In the **Application Behaviour** drop-down list, tap **Showcase**.
2. To set up a custom clock, on the Home screen, tap the clock application.

About your BlackBerry ID

BlackBerry ID gives you a single sign-in identity across BlackBerry products, sites, services and apps, including the BlackBerry App World storefront . After you create a BlackBerry ID, you only need to use one email address and one password to log in to any products that use BlackBerry ID.

When you set up your BlackBerry PlayBook tablet, you are prompted to create your BlackBerry ID. You can choose the email address that you want to use for your BlackBerry ID. If you have a user name and password that you use for email accounts on your BlackBerry smartphone, that user name is different than your BlackBerry ID.

To update your BlackBerry ID information, go to <https://blackberryid.blackberry.com/bbid/login/>.

About BlackBerry Balance

BlackBerry Balance addresses corporate security concerns without limiting your use of personal applications. Using distinct areas of your tablet called perimeters, you can separate your work and personal activities. A perimeter is a


grouping of applications, data, and network connections that allows for targeted control and management. It has separate data storage, application permissions and network routing rules.

By default, your BlackBerry PlayBook tablet uses a personal perimeter. Your corporate IT department can then create a work perimeter by enrolling in a management solution. You can also use a BlackBerry Bridge perimeter to create an insulated area to view data and applications on your BlackBerry smartphone.

Your personal perimeter provides the opportunity to use your tablet without impacting corporate security policies in your corporate perimeter. Your personal perimeter allows you to use your tablet for activities not sanctioned by your employer such as downloading videos, playing online multi-player games, and uploading personal photos and Facebook entries.

Your work perimeter can contain a modified version of BlackBerry App World that contains the applications you are allowed to download and use at work. It can also provide an area where you can create, edit and save work documents and slide decks.

Overview of tablet settings

Your BlackBerry PlayBook BlackBerry PlayBook tablet includes a settings pane that you can use to change the settings on your tablet. To access settings, on the status bar, tap  .

For information about how to complete the tasks in the table, see the appropriate section of the Help.

| Tab | Description |
|------------------|---|
| About | Find general, hardware, operating system, network, legal and SIM card information. |
| Flight Mode | Turn off all wireless network connections. |
| Wi-Fi | Set up your Wi-Fi network and use advanced features to manually connect or use WPS to connect to the network. |
| Mobile Network | Set up your mobile data services and access advanced settings to manually configure APN or VPN connections. See if you have a micro SIM card installed. |
| Software Updates | View the current software version running on your tablet and check for software updates. |
| Bluetooth | Turn on and set up Bluetooth connectivity, add new Bluetooth enabled devices, and see the current list of paired devices. |
| BlackBerry ID | View your current BlackBerry ID information, sign in to your BlackBerry ID account and change your BlackBerry ID password. |
| Accounts | Create the accounts on your tablet that will be used by your perimeters as part of BlackBerry Balance. |

| Tab | Description |
|------------------------|---|
| BlackBerry Bridge | Complete the tablet portion of the BlackBerry Bridge setup. |
| BlackBerry Balance | Create and lock an area and change the password that you have assigned to that area. |
| Internet Tethering | Connect to a BlackBerry smartphone that supports Bluetooth in order to share the Internet connection. |
| Screen | Set up how your tablet screen appears when it is running on battery power and when it is plugged into an external power source. |
| HDMI | Connect your tablet to an HDMI display, such as a monitor, TV or projector. |
| Sounds & Notifications | Adjust the overall volume on your tablet, turn on AUDIOBOOST for use with your headphones, and set audio and visual notifications. |
| General | Set up the behaviour for applications running in the background. |
| Storage & Sharing | Set up access to the files stored on your tablet, including USB connections, network identification, file sharing, Wi-Fi sharing and password protection for sharing files. |
| Security | Set up application permissions, certificates, passwords, VPN credentials and SIM card settings. Enable development mode and delete all of the data from your tablet. |
| Language | Change the language and country/region settings for your tablet. |
| Keyboard | Change the keyboard type and set up spelling and automatic word completion. |
| Date & Time | Change the time zone, time and date display. |


Messages

Add an email address and social networking account



Watch a video about using the Messages app: [English](#)

Save time by reading all of your messages from your email addresses and social apps in one inbox on your BlackBerry PlayBook tablet. Respond to work emails and Facebook messages all from the same place. If your organisation is using BlackBerry Balance technology, you might need to set up a password to access your organisation's email.


1. Tap  .
2. Tap **Accounts > Add New Account**.
3. Tap an account type.
4. Enter your account information.
5. Tap **Continue**.
6. Change any settings for the account, such as the account name and synchronisation settings.
7. Tap **Save**.

Add an email address manually

You might need to add more information than just your username and password to set up an email address on your BlackBerry PlayBook tablet. For example, if you're adding a Microsoft Exchange work email account, you might need to specify a domain or server address. To find out what information you need, check with your administrator.


If you're adding a POP or IMAP email account, make sure you know the following information from your email service provider:

- Messaging server type (POP or IMAP)
- Incoming and outgoing messaging server address



- Incoming and outgoing messaging server port numbers
 - Incoming and outgoing messaging server SSL settings
 - Whether push email is supported
1. Tap .
 2. Tap **Accounts > Add New Account > Email, Calendar and Contacts**.
 3. Tap **Advanced Setup**.
 4. Tap the type of address that you're adding.
 5. Enter your account information.
 6. Tap **Save**.

View your messages






When you open the Messages application, the All Accounts message list appears. This message list includes all of your email messages and messages from your social apps, such as Facebook and Twitter. You can also view all of your messages for a specific email address.








1. Tap .
2. Tap an email account.

View your folders


1. Tap .
2. Tap an email account.
3. Tap .

Send an email


1. Tap .
2. In the **To** field, enter an email address or a contact name.
3. Type a message.
 - To add an attachment, tap .
 - To set the importance level, tap .
 - To save a draft of the message, tap  > **Save**.
4. To send a message, tap .

| | |
|------------------------|---|
| Reply to a message | Tap  . |
| Reply all to a message | Tap  . |
| Forward a message | Tap  . |
| Flag a message | Tap  . |
| File a message | Tap  . |
| Search for a message | Tap  . |
| Delete a message | Tap  . |

Refresh your messages and folders



| | |
|---------------------------|--|
| Refresh your message list | In your message list, drag down. |
| Refresh your folders | In a folder, if there are no messages, tap  . If there are messages in the folder, drag down. |

Messaging tips

| | |
|--|--|
| Switch between drafting a message and viewing your message inbox | Swipe down from the top frame. Tap Messages . |
| Go to a draft message | Swipe down from the top frame. Tap a draft. |
| Compose a new message | Swipe down from the top frame. Tap Compose . |
| Compose a Facebook message, LinkedIn message or direct Twitter message | In your message inbox, tap  Tap an icon. Type part of a contact's name. Tap a contact. |

Conversation threads

Using the conversation threads feature, you can view all of the messages in an email thread. Messages are grouped by subject and the most recent message appears first.

| | |
|---|--|
| View all of the messages in a conversation thread | In your message list, tap  . |
| Turn off conversation threads | Swipe down from the top frame. Tap  . Tap Display and Actions . In the Display As drop-down list, click Single Message . |


Change your default email address

When you add an email address to your BlackBerry PlayBook tablet, that email address will become the default address used when you send email messages and calendar invitations. If you have added more than one email address to your tablet, you can change the default address to use with your Messages and Calendar applications.


Tap  > **Accounts** > **Default Accounts**.

- To change the default address you use to send email messages, in the **Email** drop-down list, tap an email address.
- To change the default address you use to send calendar invitations, in the **Calendar** drop down list, tap an email address.

Change email account options

1. Swipe down from the top frame.
2. Tap  .
 - To change message list options and set message alerts, tap **Display and Actions**.
 - To add a signature or set an out-of-office reply, tap **Email Preferences**.

Troubleshooting: Email

| Issue | Possible cause or solution |
|-----------------------------------|--|
| I can't add an email address | <p>Check that you have entered the correct account information for your email address.</p> <p>If you are trying to add an enterprise email address, contact your administrator. You might need to manually add the email address.</p> |
| I can't send an email message | <p>Check that you are connected to a Wi-Fi network or try connecting to a different Wi-Fi network.</p> |
| I am not receiving email messages | <p>Check that you have turned on synchronisation for your email address. On the status bar, tap  > Accounts. Tap an account. Verify that Sync Email is turned on.</p> <p>Check that you are connected to a Wi-Fi network or try connecting to a different Wi-Fi network.</p> <p>Check that your email account password is correct.</p> |
| I can't see items in a folder | <p>By default, only Inbox, Sent Items and Outbox folders are synced. To view messages in your other folders, you might need to refresh the folder.</p> |

Issue



Possible cause or solution


Contacts

Add, change or delete a contact



Watch a video about using the clock app: [English](#)




1. To add a contact, tap  .
2. Enter the contact information.
3. Tap  .

Change a contact Tap  .


Delete a contact Tap  .


Merge your contacts


When you add multiple email accounts or social app accounts, like LinkedIn, to your BlackBerry PlayBook tablet, your tablet automatically merges contacts from those sources when it's clear that the contacts are the same person (for example, they have the same first and last name or mobile phone number). If duplicate contact entries still appear in your Contacts list, you can merge those contacts into one entry.


1. Tap a contact.
2. Tap  .
3. Tap **Add Link**.
4. Enter a contact's name.
5. Tap  beside the contact that you want to merge.
6. Tap  .


Contact views


View contact details, including phone numbers and email addresses. Tap  .

View status messages from social apps, like Twitter. Tap  .




View feeds about a contact's company. Tap the title to read the whole story. Tap  .

View upcoming and past meetings with a contact. Tap  .

View a list of people you have in common with a contact. Tap  .


View a list of places you have in common with a contact. Tap  .

Add a contact picture

1. Tap a contact.
2. Tap  .
3. Tap the picture area.
 - To use a picture from one of your social apps, such as Facebook, tap a picture from the list.
 - To browse your pictures, tap  . Tap a picture > **OK**.
 - To take a picture, tap  .

Search for a contact

1. Tap  .

- To search for a contact in your contact list, type part or all of the contact name.
 - To search for a contact in your organisation, type part or all of the contact name. Tap **Remote Lookup**.
2. To close the search panel, tap  .

Sort your contacts


1. Swipe down from the top frame.
2. Tap **Sort**.
3. Tap how you want to sort your contacts.

Filter your contacts

Tap  .

- To view contacts marked as favourites, tap **Favourites**.
- To view video chat contacts, tap **Video Chat**.

I can't synchronise my contacts

Verify that you turned on synchronisation for your contacts. On the status bar, tap  > **Accounts**. Tap an account. Check that **Sync Contacts** is turned on.

Calendar

Add, change or delete an event



Watch a video about using the calendar: [English](#)

1. Tap .
 - Enter the event information.
 - To invite a participant, in the **Attendees** field, enter the name or email address of the participant.
2. Tap .

Change an event Tap .

Delete an event Tap .

Respond to a meeting invite


In a meeting invitation, tap **Accept**, **Tentative** or **Decline**.


- To send the response without adding comments, tap **Send**.
- To add a comment to your response, type a comment. Tap **Send**.

Calendar views


You can view your calendar in multiple ways. To return to your appointments and events for today, tap .

View your appointments and events for the week Tap .

View your appointments and events for today In week view, tap  .

View your appointments and events for the month Tap  .

Change your calendar settings


1. Swipe down from the top frame.
2. Tap  .
 - To change meeting reminder settings, the day the week starts on and other settings, tap **Display & Actions**.
 - To change the colour of each of your calendars, tap **Preferences**. Tap a calendar. Tap a colour.

Switch calendars

If your BlackBerry PlayBook tablet is associated with multiple email accounts, you might have multiple calendars on your tablet. You can switch calendars, view all calendars at once or select the calendars you want to view.

1. Swipe down from the top frame.
2. Tap the calendar or calendars you would like to view.

Troubleshooting: Calendar

| Issue | Possible cause or solution |
|--------------------------------------|--|
| I can't synchronise my calendar | Check that you have turned on synchronisation for your calendar or calendars. On the status bar, tap  > Accounts . Tap an account. Check that Sync Calendar is turned on. |
| I can't sync with my Google Calendar | Check that your calendar has been enabled in Google Mail. |

Issue**Possible cause or solution**

I can't reply to or send meeting invitations from my calendar

Check that you have added an email address that you can use with your calendar.







Browser

Browsing the web





Watch a video about using the browser: [English](#)


When you browse to a webpage using your BlackBerry PlayBook tablet, you might have the option of viewing either the mobile or the regular version of the webpage. Choose the regular view to take advantage of your tablet's full screen.

| | |
|---------------------------------|--|
| Search for or go to a webpage | In the address bar, type search terms or a web address. Tap Go . |
| Refresh a webpage | In the address bar, tap  . |
| Open a new tab for a webpage | Swipe down from the top frame. Tap  . |
| Switch between tabs | Swipe down from the top frame. Tap a thumbnail. |
| Save an image from a webpage | Touch and hold an image. Tap Save Image . |
| View your browsing history | Tap  . |
| Zoom | Slide your fingers apart to zoom in or together to zoom out. Double-tap to zoom in to an image or a column of text. |
| Open a file that you downloaded | Swipe down from the top frame. Tap  . |
| Hide the navigation bar | On the navigation bar, tap  . |
| Show the navigation bar | Swipe down from the top frame. Tap  . |

Bookmarking webpages


Bookmark a page in your browser Go to the page. Tap  . Tap **Add to Bookmarks**.

Add a bookmark on your home screen Go to the page. Tap  . Tap **Add to Home Screen**. Change the name of the shortcut.

View your bookmarks Tap  .

Delete a bookmark On the **Bookmarks** screen, tap  . Beside the bookmark, tap  .

Change browser options

1. Swipe down from the top frame to show the menu.
2. Tap  .

Turn on private browsing When private browsing is turned on, the browser only temporarily stores your history, cached files, cookies and other information. This information is deleted when you close the browser.
Tap **Privacy & Security**. Set the **Private Browsing** switch to **On**.

Delete saved data Tap **Privacy & Security > Clear All**.

Share your location with websites Some websites use your location to show you customised content.
Tap **Permissions**. Set the **Allow Websites to Access My Location** switch to **On**.

I can't play a song or video on a webpage

The media format might not be supported or the link might be broken.

BlackBerry Bridge

About BlackBerry Bridge



Watch a video about BlackBerry Bridge: [English](#)



Watch a video about using BlackBerry Bridge to access BlackBerry Messenger: [English](#)

If you're running BlackBerry Device Software 5.0 or later on your BlackBerry smartphone, you can connect your BlackBerry PlayBook tablet to your smartphone to access your smartphone's email, calendars, BlackBerry Messenger, files and other data directly from your tablet. Once connected, you can also use your smartphone as a wireless remote control for your tablet.

Your tablet connects to your smartphone using Bluetooth technology. To connect, you need BlackBerry Bridge installed on your smartphone. You can download it from the BlackBerry App World storefront.

When your tablet and smartphone are connected, these icons appear in the BlackBerry Bridge folder on your tablet home screen:



BBM

Communicate virtually instantly with your BlackBerry Messenger contacts. It's everything you love about chatting with BBM, on your tablet.



Messages

Take advantage of the reading pane and larger screen on your tablet to work through your smartphone's inbox more quickly. Attach files from your tablet or smartphone, or save attachments to your smartphone for later use. Open the File Manager app on your tablet to access your saved files.



Calendar

Keep on top of your schedule at a glance with Day and Month views or a convenient split-screen view.



Contacts

Connect with the people in your network through the Contacts app. Quickly jump to a contact to send an email, schedule a meeting or start a BBM chat.



Tasks

Have a growing to-do list? Use the Tasks app to help you stay focused on important actions.



Memos

Instead of jotting notes on scraps of paper that can be easily misplaced, use memos to keep your information organised and easy to find.



Bridge Browser


Browse the Internet using your smartphone's connection to the Internet. If your administrator allows corporate intranet browsing, you can also browse your organisation's intranet.

New features and enhancements






| | |
|------------------------|---|
| Remote control | Use your BlackBerry smartphone as a wireless mouse and keyboard for your BlackBerry PlayBook tablet. |
| Switch between screens | Select an option in the menu on your smartphone to quickly view items such as websites, files, pictures and videos on the larger screen of your tablet. |
| Hide apps or accounts | On the Device Properties screen in the BlackBerry Bridge app on your smartphone, select which BlackBerry Bridge apps and accounts display on your tablet. |
| Copy and paste | Copy and paste in all of your BlackBerry Bridge apps. |
| General improvements | Various bugs fixes and UI improvements have been made. |




Connect your tablet and smartphone using BlackBerry Bridge

Before you begin: To connect your BlackBerry PlayBook tablet to your BlackBerry smartphone, you need to download the BlackBerry Bridge app from the BlackBerry App World storefront on a smartphone running BlackBerry Device Software 5.0 or later.

1. On your tablet home screen, on the status bar, tap  > **BlackBerry Bridge**.
2. Tap **Setup** > **Next** > **Continue**.
3. On your smartphone, in BlackBerry Bridge, click **Add New Tablet** > **Continue**.
4. Point your smartphone camera at the barcode that appears on your tablet to scan the barcode.
5. On your smartphone, confirm the items to display on your tablet and click **Continue**.

BlackBerry Bridge basics

| | |
|---|---|
| Change the font size in email | Swipe down from the top frame. Tap  . |
| View email for a specific address | <p>If you have multiple email addresses on your BlackBerry smartphone, such as an enterprise address and a Yahoo! Mail address, you can view all email together or you can view email for each address separately.</p> <p>At the top of your message inbox, tap All Messages or the name of the address currently displayed. Tap the email address you want to view.</p> |
| View email in a folder | At the top of your inbox, tap All Messages or the name of the address currently displayed. Tap View Folder . |
| Move an email to a folder | View the message. Below the message, tap  . |
| Multiselect email | At the bottom of your inbox, tap  . Select the check box beside each email you want to select. Tap an icon at the bottom of your inbox to perform an action, such as marking your email as opened or filing your email. |
| View a single calendar | At the bottom of the screen, tap  . |
| Start a BBM multiperson chat | At the bottom of your BBM contact list, tap  . Tap the people you want to include. |
| View your BBM profile or display your barcode | Tap your name or your profile picture. |

| | |
|------------------------|---|
| Switch between screens | <p>You can quickly view many items that are on your smartphone, such as websites, files, pictures and videos, on your tablet's larger screen.</p> <p>Highlight an item on your smartphone. Press the  key and click View on PlayBook or the corresponding option.</p> |
| Hide apps or accounts | <p>On the Device Properties screen in the BlackBerry Bridge app on your smartphone, clear the check box beside each app or account you don't want to show on your tablet. Press the  key > Save.</p> |
| Lock BlackBerry Bridge | <p>You can lock BlackBerry Bridge to prevent unauthorised access to your smartphone data. Your smartphone password is required to unlock BlackBerry Bridge.</p> <p>On the Home screen, on the status bar, tap  > Lock.</p> |

Remote control

Use your smartphone as a remote control

With BlackBerry Bridge, you can use your smartphone as a wireless mouse and keyboard for your BlackBerry PlayBook tablet. Watch films, surf the Internet or present a slideshow on your tablet's screen or a connected HDMI display, such as a TV, projector or computer monitor.

1. On your smartphone, click the BlackBerry Bridge app.
2. Verify that your tablet is connected. If necessary, connect your tablet and smartphone.
3. Click **Use Remote Control**.




To disconnect the remote control, press the  key a few times and click **Disconnect**.

Navigating and scrolling







| | |
|--|--|
| Navigate your BlackBerry PlayBook tablet | It's easy to switch apps, minimise apps, show the menu and show the status bar on your tablet. |
|--|--|

On a BlackBerry smartphone with a physical keyboard, move the cursor to the edge of your tablet screen. Click the trackpad.

On a touch screen, you can use tablet swiping gestures on your smartphone's screen to navigate your tablet.

| | |
|------------------------------|---|
| Scroll | Press and hold the  key and slide your finger up or down on the trackpad. On a touch screen, place two fingers on the screen and slide your fingers up or down. |
| Browser tip | With the remote control, you can open links in a new tab or save images from web pages. Press and hold the  key while clicking the trackpad. On a touch screen, using two fingers, tap the screen. |
| Zoom in and out | Open a picture. Double-tap. |
| Move an item | Using the cursor, press and hold an item, such as an app icon on your tablet Home screen. Drag the item to a new location. Click the trackpad or tap your touch screen to release the item. |
| Change the input sensitivity | You can adjust the cursor and scrolling speed to make it easier to move around your tablet's screen or an HDMI display that's connected to your tablet. Press the  key > Settings . Change the option for the input speed. |

Switching modes

| | |
|-------------------------------------|---|
| Switch to keyboard mode | Start typing on your BlackBerry smartphone keyboard or tap  on your touch screen. To return to cursor mode, press the  key. |
| Use the presenter mode | You can use the presenter mode on your smartphone to quickly move to the next slide in Slideshow To Go on your BlackBerry PlayBook tablet. Press the  key > Presenter . To move between slides, click  or  . |
| Automatically switch to cursor mode | You can change the setting so that as soon as you touch the trackpad on your smartphone after typing, the app automatically switches from keyboard mode to cursor mode. Press the  key > Settings . Select the Always use trackpad as mouse check box. |

Do data charges apply?

Data charges might apply if you aren't on a Wi-Fi network while BlackBerry Bridge is connected.

If a Wi-Fi connection is not available while BlackBerry Bridge is connected, applications on your BlackBerry PlayBook tablet can use your BlackBerry smartphone's mobile connection to access the Internet.

To avoid incurring data or roaming charges, make sure that you're connected to a Wi-Fi network on your tablet or smartphone before using applications on your tablet that use the Internet, such as the Browser.

About synchronising Wi-Fi and VPN profiles

When you connect your BlackBerry PlayBook tablet to your BlackBerry smartphone using BlackBerry Bridge, your saved Wi-Fi profiles and VPN profiles on your smartphone are automatically added to your tablet to make connecting to the networks you use easier. Then, when you use your tablet in a Wi-Fi coverage area where you've previously used your smartphone, your tablet connects to the access point.

For security reasons, Wi-Fi profiles and VPN profiles that are associated with a BlackBerry Enterprise Server are not synchronised. Passwords for secure networks are also not synchronised.

If a profile requires a client authentication certificate, you must import the certificate manually.



Tip: You can edit your network profiles to reorder how quickly your tablet attempts to connect to a network or to add other information, such as passwords for secure networks.

About using BlackBerry Bridge in your organisation

To help protect your organisation's data, when you use BlackBerry Bridge to connect your BlackBerry PlayBook tablet to a BlackBerry smartphone, the following restrictions might apply:

- You can only open files on your smartphone through the Files application or from an email attachment.
- You can't save files that you create in a work perimeter into a personal perimeter.
- You can't copy and paste information from a work perimeter to a personal perimeter.
- You can only browse your organisation's intranet if your administrator has turned on corporate intranet browsing.

Troubleshooting: BlackBerry Bridge

| Issue | Possible cause or solution |
|--|--|
| I can't pair my BlackBerry PlayBook tablet with my BlackBerry smartphone | <p>Verify that the BlackBerry Bridge app is installed on your smartphone and that the BlackBerry Bridge field is set to On. You can download the application from the BlackBerry App World storefront.</p> <p>Verify that the Bluetooth connection on your smartphone is turned on and that your smartphone is within range.</p> <p>If the Add New Tablet button is missing from your smartphone, your organisation might prevent you from using BlackBerry Bridge or Bluetooth technology.</p> |
| I can't reconnect to my smartphone | <p>Verify that the Bluetooth connection on your smartphone is turned on, that your smartphone is within range and that the BlackBerry Bridge field is set to On.</p> <p>Try opening the BlackBerry Bridge app on your smartphone and connecting manually.</p> <p>If necessary, you can delete the paired device from your tablet (tap  > Bluetooth > ) and from your smartphone (in the BlackBerry Bridge app), and try pairing again.</p> |
| An icon is missing | <p>Verify that the missing app is selected on the Device Properties screen in the BlackBerry Bridge app on your smartphone.</p> <p>If the Bridge Browser icon is missing, you might need a smartphone data plan that supports tethering, or this feature might not be supported by your wireless service provider. For more information, contact your wireless service provider.</p> |
| My password is incorrect | <p>Many passwords are case sensitive. If you're having trouble unlocking BlackBerry Bridge using the BlackBerry Bridge remote or a Bluetooth keyboard, verify that each character you type is the correct casing.</p> |
| I can't find a draft message I saved | <p>Draft messages appear with a draft icon. If you have multiple email addresses, look for the draft message in the inbox of the address you are sending the message from. If you received a lot of email since you saved the draft, it might appear far down in the inbox.</p> |

Issue**Possible cause or solution**

I can't find a memo


You can search only the titles of memos, not the contents.

Connections

Connect to a mobile network

Before you begin: To connect to a mobile network, insert a micro SIM card that is set up for data service into your | tablet. Depending on your tablet model, you might not be able to connect to a mobile network. For more information, contact your wireless service provider.

1. On the home screen, swipe down from the top frame.
2. Tap **Mobile Network**.
3. Set the **Data Services** switch to **ON**.

| | |
|--|---|
| Turn off the mobile network connection when you are roaming | In the Data services while roaming drop-down list, tap Off . |
| Change the type of mobile network that your tablet connects to | Change the Network Mode drop-down list. |
| Manually connect to an available mobile network | In the Network Selection Mode drop-down list, tap Manual . Select a mobile network from the list. |
| Change advanced settings | Tap  . |


Wi-Fi

Connect to a Wi-Fi network



Watch a video about connecting to a Wi-Fi network: [English](#)


Your BlackBerry PlayBook tablet can connect to the Internet using Wi-Fi. Public Wi-Fi networks are available in many public places, such as libraries, airports, hotels, coffee shops and so on. When you connect to a Wi-Fi network, your tablet saves the network and connects to it automatically the next time you're within range.

1. On the Status bar, tap  > **Wi-Fi**.
2. Tap the network you want to connect to.
To only see networks that don't require a password, in the **Networks** drop-down list, select **Open Networks**.
3. If necessary, type the network password.
4. Tap **Connect**.

Connect using a Wi-Fi Protected Setup button


Tap  > **Wi-Fi** > **Use WPS** > **Press WPS Button on Router**. On your wireless router, press the button. On your tablet, tap **Start**.

Connect using a Wi-Fi Protected Setup PIN code

Tap  > **Wi-Fi** > **Use WPS** > **Press WPS Button on Router** > **Start**. On the administration screen for your router, type the PIN displayed.




Connect manually

If you want to connect to a hidden Wi-Fi network or save the settings for a network that's not currently available, you can connect manually.

Tap  > **Wi-Fi** > **Connect Manually**. Type the name of the network. If the network is hidden, select **Hidden SSID**. Select the security type and specify any additional information. Tap **Connect** to connect now or tap **Save** to save without connecting.

Change, delete, or reorder saved Wi-Fi networks

Your BlackBerry PlayBook tablet remembers the Wi-Fi networks you connect to and automatically connects whenever you're in range. If multiple networks are available, your tablet connects to the one closest to the top of your list of saved networks.

1. On the Status bar, tap  > **Wi-Fi**.
2. In the drop-down list, tap **Saved Networks**.
 - To change options for a saved network, tap the network.
 - To move a saved network up or down in the list, touch and hold the network. Drag it to where you want it.
 - To delete a saved network, tap . Beside the network, tap .
 - To stop your tablet from automatically connecting to a saved network, tap the network. Clear the **Enable Profile** check box. Tap **Save**.

Wi-Fi Network Options

For most Wi-Fi networks, you won't need to change the network options. If you're having trouble connecting or if you need to connect manually, you can set the network options yourself.


The options available depend on the type of network you're connecting to. To find out what settings to use, if you're connecting to a home network, see the information that came with your wireless router; if you're connecting to an enterprise Wi-Fi network, talk to your administrator; if you're connecting to a hotspot, see the information provided about the hotspot or talk to an employee at the hotspot who might have details about how to connect.



| Option | Description |
|-----------------------------------|--|
| Name | Enter the name that you want to see in your list of saved Wi-Fi networks. |
| SSID | If the Wi-Fi network is hidden, type the SSID (the name the network uses to identify itself). Your BlackBerry PlayBook tablet uses this name to find the network. |
| Hidden SSID | If the Wi-Fi network is hidden, select this check box. Hidden networks don't appear in the list of available networks. |
| Security Type | Set the security type that the Wi-Fi network supports. |
| Security Sub Type | If you're connecting to an enterprise Wi-Fi network, set the security subtype that the Wi-Fi network uses. |
| VPN Profiles | To use a VPN Profile when connecting to this network, select the profile you want to use. For more information, see the Security section of the help. |
| Automatically Obtain IP Address | Clear this check box if you need to manually specify an IP address for your tablet. When you clear this check box, additional options appear. To find out what information to enter, talk to your administrator. |
| Enable IPv6 | Set whether the network uses the IPv6 protocol. |
| Use HTTP Proxy | Select this check box if you want to connect to a proxy server. When you select this check box, additional options appear. To find out what options to use, see the information provided for the proxy server. |
| Allow inter-access point handover | If the network spans multiple access points, set whether your tablet should remain connected when you move from one access point to another. |
| CA Certificate | If necessary, set the root certificate that your tablet should use to verify that it's connecting to the correct Wi-Fi network. If the network requires a certificate, you |

| Option | Description |
|--------------------|--|
| Client Certificate | <p>need to transfer it to your tablet before you can connect. For more information, talk to your administrator.</p> <p>If necessary, set the authentication certificate that your tablet should use to connect to the Wi-Fi network. If the network requires a certificate, you need to transfer it to your tablet before you can connect. For more information, talk to your administrator.</p> |

I can't connect to a Wi-Fi network

Try one of the following actions:

- On the status bar, tap  and verify that the switch is set to **On**.
- The connection might have timed out. Try connecting again.
- Your BlackBerry PlayBook tablet might be too far away from the wireless access point or wireless router to connect. Move your tablet closer and try connecting again.
- Verify that you're in a Wi-Fi coverage area. If you're connecting to a home network, see if other wireless devices are able to connect. If you're connecting to an enterprise Wi-Fi network or a hotspot, talk to your administrator or an employee at the hotspot.
- The wireless connection may not be strong enough to display any content. Move closer to the router, or switch to a network with a stronger signal.
- Verify that the time on your tablet is synchronised with the network time. If the times are different, it could prevent your tablet from connecting (for example, if connecting to the network requires you to have a certificate on your tablet and the certificate has an expiration date).
- If the Wi-Fi network doesn't appear in the list of available networks, the network might be hidden. If you know the network name, try connecting to it manually.
- Verify that the options for the Wi-Fi network are correct. To find out what options to use, for a home network, refer to the information that came with your router; for an enterprise Wi-Fi network, talk to your administrator; for a public hotspot, refer to any information provided for the hotspot or talk to an employee at the hotspot who might have details about how to connect.
- If you switched Wi-Fi networks manually, try switching to another Wi-Fi network.
- If you are using the Push Button Setup method, verify that the access point uses Wi-Fi Protected Setup, and that it has been set to send its profile. Verify that another device is not also attempting to connect at the same time, and that not more than one access point within range is in this mode. For more information, see the information that came with your router.
- If you use PEAP, EAP-TLS, EAP-FAST, or EAP-TTLS to connect to a Wi-Fi network, verify that you have installed the root certificate for the certificate authority server that created the certificate for the authentication server. The certificate must be transferred to your tablet before you can connect to the network. For more information, talk to your administrator.

- If you use EAP-TLS to connect to a Wi-Fi network, verify that you have added your authentication certificate to your tablet. The certificate must be transferred to your tablet before you can connect to the network. For more information, talk to your administrator.
- To view details about your tablet and the network you're connected to that might help with advanced troubleshooting, on the status bar, tap  > **Wi-Fi**. In the bottom-left corner, tap .

Bluetooth technology


Connect a Bluetooth enabled device



Watch a video about using Bluetooth technology: [English](#)

You can use Bluetooth® technology to connect your BlackBerry PlayBook tablet to a wireless keyboard, mouse, mobile phone, headset or other device that uses a supported Bluetooth profile. The first time you connect to a device, you pair it with your tablet. Your tablet remembers paired devices and usually connects to them automatically whenever they're in range.

For information about connecting your tablet to a BlackBerry smartphone, see the BlackBerry Bridge section of the Help.

1. On the status bar, tap  > **Bluetooth**.
2. Set the **Bluetooth** switch to **On**.
3. Tap **Add New Device** > **Search**.
4. Tap a device.
5. If necessary, do one of the following:
 - Type a pairing passkey of your choice on both the device you're pairing with and on your tablet.
 - On your tablet, type the pairing passkey that appears on the device you're pairing with or in the information that came with the device. If you don't know the passkey, try **0000**.

Reconnect to a paired device

In the list of paired devices, tap the device > **Connect**.

After 10 minutes of inactivity, Bluetooth enabled keyboards may automatically disconnect. To reconnect, turn off and turn on the keyboard.

Change options for a paired device

In the list of paired devices, tap the device.

Delete a paired device

In the list of paired devices, tap the device >  >  .

Make your tablet discoverable

To allow other Bluetooth enabled devices to search for your tablet and attempt to connect to it, you can make it discoverable. Set the **Discoverable** switch to **On**.

To help protect your tablet against unauthorised access, you can make it discoverable for 2 minutes only. Tap **Add New Device** > **Listen**.

Supported Bluetooth profiles

Your BlackBerry PlayBook tablet uses Bluetooth profiles to communicate with different types of Bluetooth enabled devices. To find out if your tablet supports a specific Bluetooth enabled device, you can check the information available for the device to see what profiles it uses. Your tablet supports the profiles listed here.

| Profile | Description |
|------------------------------|---|
| Dial-Up Networking (DUN) | Your tablet uses this profile to connect to a tethered mobile phone or other Internet-enabled device to access its Internet connection. |
| Human Interface Device (HID) | Your tablet uses this profile to connect to a wireless keyboard. |
| Serial Port Profile (SPP) | Your tablet uses this profile to connect to your BlackBerry smartphone through the BlackBerry Bridge application. |

I can't connect to a Bluetooth enabled device

Try the following actions:

- Verify that the Bluetooth enabled device is compatible with your BlackBerry PlayBook tablet. Check the information that came with the Bluetooth enabled device to find out what Bluetooth profiles it uses and verify that your tablet supports those profiles.
- If you don't know the passkey for the Bluetooth enabled device, see the information that came with the device. If you can't find any passkey information, try **0000**.
- If your tablet can't detect the Bluetooth enabled device, try making the Bluetooth enabled device discoverable, or try making your tablet discoverable and searching for your tablet from the Bluetooth enabled device.


My list of paired Bluetooth enabled devices doesn't appear


Verify that the Bluetooth connection on your BlackBerry PlayBook tablet is turned on.

Tether your tablet to a Bluetooth enabled device

Need Internet on the go, but you're not near a Wi-Fi hotspot? When there's no other way to access the Internet, you can tether your BlackBerry PlayBook tablet to a Bluetooth enabled smartphone.

In order to tether your tablet to a Bluetooth enabled device, your smartphone must have a data plan that supports tethering, and your wireless service provider must allow tethering. Your smartphone must also be Bluetooth enabled, and the IT policy for Bluetooth DUN must be enabled. For more information about any of these requirements, contact your wireless service provider or administrator, check your wireless service plan, and consult the documentation that came with your smartphone.

1. On your tablet, tap  > **Internet Tethering**.
2. Select a Bluetooth enabled smartphone from the list.
3. To assign an Internet tethering profile, do one of the following:
 - Select a wireless service provider from the list.
 - To create a custom profile, tap **Add** and complete the fields.
4. Tap **Connect**.

When you're not using the tethering connection, you should disconnect the session. To disconnect, tap  > **Internet Tethering** > **Disconnect**.



While your smartphone is tethered to your tablet, you might not be able to use your smartphone's Phone application, Messaging applications or applications that use the Internet. To receive a phone call, your smartphone might turn off the tethered Internet connection. In addition, when your tablet is tethered to a smartphone, you cannot send messages from your tablet to the tethered smartphone.

Share files between your computer and tablet using Wi-Fi



Watch a video about ways to share files: [English](#)

Want an easy way to connect your BlackBerry PlayBook tablet for easy file sharing? By using the file-sharing option with Wi-Fi, you can drag and drop documents, pictures, videos, music and other files from your computer to your tablet. If you set a password to help protect your files, you are prompted to enter it before you can move files between your tablet and your computer.




1. On your tablet, tap  > **Storage and Sharing**.
2. Set the **Wi-Fi Sharing** switch to **On**.
3. To set a password to help protect your files, tap **Password**.
4. On your tablet, tap  > **About**.
5. In the drop-down list, tap **Network** and make note of the Wi-Fi IPv4 address for your tablet.
6. Do one of the following:
 - If your computer uses a Windows operating system, click **Start** > **Run**. Type your tablet IP address in the following format: \\xx.xxx.xxx.xxx.
 - If your computer uses a Mac operating system, select **Go** > **Connect to Server**. Type your tablet IP address in the following format: smb://xx.xxx.xxx.xxx.
7. Drag a file from a location on your computer to a folder on your tablet.

Share files between your computer and tablet using a USB connection




Watch a video about ways to share files: [English](#)

There's no need to leave your favourite pictures, videos, music and other files behind! By connecting your BlackBerry PlayBook tablet to your computer using a USB cable, you can move the files you need between your tablet and computer. To perform this task, you must have the BlackBerry Desktop Software installed on your computer. To install the latest version, visit www.blackberry.com/desktop. If you set a password to help protect your files, you are prompted to enter it before you can move files between your tablet and your computer.

1. On your tablet, tap  > **Storage and Sharing**.
 2. Set the **File Sharing** switch to **On**.
 3. To set a password to help protect your files, tap **Password**.
 4. On your tablet, tap  > **About**.
 5. In the drop-down list, tap **Network** and make a note of the USB IPv4 address for your tablet.
 6. Connect your tablet to your computer using a USB cable. Your computer automatically maps your tablet to a drive on your computer.
 7. Drag a file from a location on your computer to a folder on your tablet.
- After you disconnect the USB cable, the drive for your tablet no longer appears on your computer.
 - If you want to browse to the **Certs** folder, on your computer, use the file browser to navigate to your tablet USB IPv4 address. To find your tablet IPv4 address, tap  > **About > Network**.

Turn on flight mode

You should turn off the network connections on your BlackBerry PlayBook tablet in certain places, such as on an aeroplane or in a hospital.

1. In the status bar, tap  > **Flight Mode**.
2. Set the switch to **ON**.

Connect your tablet to an HDMI display



Watch a video about playing content on an HDMI display: [English](#)

When you connect your BlackBerry PlayBook tablet to an HDMI display, you need to change the default aspect ratio settings. Depending on the display you have, the setting may be called Full Pixel, Screen Fit or something similar. If you are viewing videos, change the setting to 16:9. If you are using other applications, such as games, viewing pictures or using the Docs To Go presentation mode, change the setting to fit the screen.

1. Using an HDMI cable, connect the tablet to the HDMI display.
2. On the tablet, swipe down from the top frame.
3. Tap **HDMI**.
4. Change the appropriate settings.

| Option | Description |
|------------------------|---|
| Default to Mirror Mode | Mirror mode shows the same display on the tablet and the display. If you do not turn this mode on, you will see a separate display on the tablet and HDMI display. This feature can be helpful if you don't want to share your whole tablet home screen on the HDMI display; only the application that you want to view appears on the monitor or TV. |
| Aspect Ratio | Set the aspect ratio to the correct ratio for your HDMI display. Usually, the correct ratio for a high definition television is 16:9 and a monitor is 4:3. You may also need to set the aspect ratio depending on the application you are viewing. |
| Display Mode | Set display mode to the same setting as the display mode option on your HDMI display. You may need to consult with the documentation that came with the HDMI display to determine which display modes are supported. |
| HDMI Audio | By default, when your tablet is connected to an HDMI display, the audio is routed through the HDMI cable. If you prefer to have the sound remain on the tablet, set HDMI Audio to Off . |

Troubleshooting: HDMI connections

If you experience issues with the connection between your BlackBerry PlayBook tablet and an HDMI display, such as a TV, projector or computer monitor, try the following actions:


- Check the resolution settings on the HDMI display. These settings are printed in the user guide for your TV, projector or computer monitor
- Verify that the HDMI mode setting is correct.
- Check the scale mode in the HDMI settings.
- Verify that the cable is connected directly to the HDMI display and not a home theatre receiver.
- Use a different HDMI cable.

Keyboard and typing

Using the keyboard



Watch a video about typing on the touchscreen: [English](#)

| | |
|--------------------------|---|
| Show the keyboard | Tap a text field or swipe in from the bottom-left frame onto the screen. If you have a Bluetooth keyboard attached to your BlackBerry PlayBook, you must swipe in from the bottom-left frame onto the screen to show the keyboard on the tablet. |
| Hide the keyboard | Tap the Hide Keyboard icon on the lower-left corner of the keyboard, or tap outside the text edit field. |
| Change the keyboard type | On the status bar, tap  > Keyboard > Keyboard type . |

Typing tips

| | |
|---------------------------------------|---|
| Capitalise a letter | Tap the Shift key. Tap the letter. |
| Turn on CAP lock | Touch and hold the Shift key. To turn off CAP lock, tap the Shift key again. |
| Type a symbol | Tap the 123 sym key. If the symbol you're looking for isn't displayed, tap the More Symbols key. |
| Type an accented or special character | Touch and hold a letter key to display a list of accented versions of the letter and special characters. Tap the accented or special character. |
| Type a number in a text field | Tap the 123 sym key. Tap the number. To show the standard keys again, tap the ABC key. |

Copy and paste

Copy text Touch and hold the text. Tap **Copy**. Touch the cursor and slide it to select the text you want.


Paste text Touch and hold where you want to paste the text. Tap **Paste**.

Note: If you are using BlackBerry Balance, you cannot copy and paste between perimeters. For example, you can't copy text from your work perimeter and paste it into your personal perimeter.

Setting spelling checker options

Turn on spelling checker Tap  > **Keyboard**. Set the **Check spelling** switch to **ON**.

Customise spelling checker You can customise the spelling checker to ignore acronyms, ignore letter case and ignore words that contain numbers. By default, all of these options are turned on.

On the Status bar, tap  > **Keyboard** > **More**. Set the switches for the settings that you want to customise.

Turn off spelling checking On the Status bar, tap  > **Keyboard**. Set the **Check spelling** switch to **OFF**.

Turn off automatic correction On the Status bar, tap  . Tap **Keyboard**. Set the **Automatically correct as I type** switch to **OFF**.

Troubleshooting: Keyboard and typing

| Issue | Possible cause or solution |
|--------------------------------|--|
| I cannot use the spell checker | You can only use the spell checker on the text that you type. |
| The keyboard is not displaying | If you have a Bluetooth keyboard connected to your BlackBerry PlayBook tablet, the keyboard on your tablet will not automatically be displayed. To show the keyboard, swipe in from the bottom-left frame onto the screen. |

BlackBerry Mini Keyboard

Using the touchpad on your BlackBerry Mini Keyboard










Watch a video about using the Mini Keyboard: [English](#)

| | |
|-------------|---|
| Left-click | Using one finger, tap the touchpad. |
| Right-click | Using two fingers, tap the touchpad. |
| Scroll | Using two fingers, slide your fingers up or down on the touchpad. |

Navigating using your BlackBerry Mini Keyboard

Use the touchpad on your BlackBerry Mini Keyboard to open menus, move quickly between apps and perform other common tasks on your BlackBerry PlayBook tablet.

| | |
|--------------------------|--|
| Switch between open apps | Using the touchpad, point to the right or to the left of the screen. When the pointer changes to  or  , click the touchpad. |
| Show the home screen | Using the touchpad, point to the bottom of the screen. When the pointer changes to  , click the touchpad. |
| Show the status bar | Using the touchpad, point to the upper-left or upper-right of the screen. When the pointer changes to  or  , click the touchpad. |
| Show the menu | Using the touchpad, point to the top of the screen. When the pointer changes to  , click the touchpad. |
| Show the tablet keyboard | Using the touchpad, point to the lower-left corner of the screen. When the pointer changes to  , click the touchpad. |

Accents and symbols: BlackBerry Mini Keyboard

You can type the following accents and symbols when you connect your BlackBerry Mini Keyboard to your BlackBerry PlayBook tablet.

Accents

Press the following keys, one at a time, to get these accents:

| Accent | Action | Example |
|------------|--|------------------|
| Acute | Press the Alt key and ' and a letter. | á, é, í, ó, ú, ý |
| Cedilla | Press the Alt key and , and a letter. | ç |
| Circumflex | Press the Alt key and ^ and a letter. | â, ê, î, ô, û |
| Diaeresis | Press the Alt key and " and a letter. | ä, ë, ï, ö, ü, ÿ |
| Grave | Press the Alt key and ` and a letter. | à, è, ì, ò, ù |
| Slash | Press the Alt key and / and a letter. | ø |
| Tilde | Press the Alt key and ~ and a letter. | ã, ñ, õ |

Symbols

Press the following keys, one at a time, to get these symbols:

| Symbol | Action | Example |
|---------------------------|--|---------|
| Copyright sign | Press the Alt key and C and O . | © |
| Registered trademark sign | Press the Alt key and R and O . | ® |
| Inverted exclamation mark | Press the Alt key and ! and ! . | ¡ |
| Inverted question mark | Press the Alt key and ? and ? . | ¿ |
| Cent sign | Press the Alt key and C and / . | ¢ |
| Pound sign | Press the Alt key and L and - . | £ |
| Yen sign | Press the Alt key and Y and - . | ¥ |
| Paragraph sign | Press the Alt key and P and ! . | ¶ |

Documents To Go

Getting started with Documents To Go



Watch a video about using Documents To Go: [English](#)



Using Docs To Go, you can view .pdf files and view, edit and format Microsoft Word documents, Microsoft Excel spreadsheets and Microsoft PowerPoint presentations on your BlackBerry PlayBook tablet.



| | |
|---|--|
| Create a file | To create a new document, tap . To create a new spreadsheet, tap . |
| Open a file | Tap Browse . Tap the file that you want to open. Tap OK . |
| Open a link to a webpage in a file | Double-tap a link. |
| Save a file | Swipe down from the top frame. Tap the Save icon. |
| Save a document, spreadsheet or presentation email attachment | Open an attachment in an email message. Swipe down from the top frame. Tap the Save as icon. |
| Delete a file | On the Documents To Go screen, tap . Tap . |
| Access work files | On the Documents To Go screen, tap the Work icon. Enter your password. |
| Open a Docs To Go file on a computer | Connect your tablet to your computer. On your computer, in Microsoft Word, Microsoft Excel or Microsoft PowerPoint, click File > Open . Click PlayBook > Documents . |

Using Word To Go


Using your BlackBerry PlayBook and Word To Go, you can edit, update and save your documents in one convenient location.



Change the font or formatting Tap .

Change the text alignment Tap  or  .

Increase or decrease indentation Tap  or  .

Copy and paste text Touch and hold the text that you want to copy. Tap **Copy**. Touch and hold where you want to paste the text. Tap **Paste**.

Obtain the word count Tap  .

Insert a bulleted or numbered list Tap  or  .

Search the text Tap  .

Using Sheet To Go



Using your BlackBerry PlayBook tablet and Sheet To Go, you can view, create and edit spreadsheets.

Change the font Tap  >  .

Change the formatting Tap  >  .

Copy and paste a cell, row or column Touch and hold a cell, row or column. Tap **Copy**. Touch and hold where you want to paste the cell, row or column. Tap **Paste**.











Insert a formula Tap  .

Hide or show a column or row Tap a column or row. Tap  . To show a column or row, tap  .

Clear a cell Tap a cell. Tap  .

Using Slideshow To Go

Using your BlackBerry PlayBook tablet and Slideshow To Go, you can view, edit and play slideshows.

| | |
|--------------------------------------|--|
| Move to the next slide | Tap  . |
| View in presentation mode | Tap  . |
| View the presentation notes | Tap  . |
| View the slide sorter | Tap  . |
| Switch to edit mode | Double-tap the text you want to edit. |
| Change the font or formatting | Tap  . |
| Increase or decrease the indentation | Tap  or  . |
| Insert a bulleted or numbered list | Tap  or  . |
| Undo changes | Tap  . |
| Exit edit mode | Tap outside the area of text you were editing. |

Shortcuts Documents To Go

If you have a Bluetooth keyboard connected to your BlackBerry PlayBook tablet, you can use the following shortcuts with Documents To Go.

| | |
|---|--|
| Undo an action | Press CTRL+Z. |
| Repeat an action | Press CTRL+Y. |
| Extend a selection by one cell | Press and hold SHIFT. Use the arrow keys to select a cell. |
| Clear the content of selected cells | Press DELETE. |
| Start a presentation from the first slide | Press F5. |
| End a presentation | Press ESC. |

Typing shortcuts

| | |
|---------------------------|--|
| Bold text | Press CTRL+B. |
| Italicise text | Press CTRL+I. |
| Underline text | Press CTRL+U. |
| Cut | Press CTRL+X. |
| Copy | Press CTRL+C. |
| Paste | Press CTRL+V. |
| Select text | Press and hold SHIFT. Use the arrow keys to select text. |
| Select an entire document | Press CTRL+A. |

Navigating shortcuts

| | |
|---|-------------------------|
| Go to the top of a document or spreadsheet | Press CTRL+HOME. |
| Go to the bottom of a document | Press CTRL+END. |
| Move one word to the left | Press CTRL+LEFT ARROW. |
| Move one word to the right | Press CTRL+RIGHT ARROW. |
| Move up one paragraph | Press CTRL+UP ARROW. |
| Move down one paragraph | Press CTRL+DOWN ARROW. |
| Go to the beginning of a row in a spreadsheet | Press HOME. |

Print To Go


Using Print To Go



Watch a video about using Documents to Go: [English](#)

You can use Print To Go to print a variety of files, including documents, webpages, diagrams, and more, from your computer over the wireless network to your BlackBerry PlayBook tablet.

Note: To use Print To Go, you must have Windows XP or later installed on your computer, and your computer and your tablet must share the same wireless network.

| | |
|-----------------------------------|--|
| Download the Print To Go software | On your computer, browse to www.blackberry.com/PrintToGo . Complete the instructions on the screen. |
| Send a file to your tablet | On your computer, print the file and select Print to Go as the printer. In the fields that appear on the screen, enter your BlackBerry ID and password. Click Sign In . When printing is complete, on your tablet, tap the Print to Go icon. Select the file that you would like to view. |
| Move a file to a folder | In the Print To Go application, touch and hold the file that you want to move. Drag the file to the folder that you want to save it in. |
| Create a new folder | Swipe down from the top frame. Tap New Folder . Enter a name for your folder. Tap OK . |
| Filter your results | Tap  . Select the type of files that you want to view. |
| Delete a file from Print To Go | Swipe down from the top frame. Tap the Edit icon. Select the check box beside the file that you want to delete. Tap the Delete icon. |


Troubleshooting: Print To Go

| Issue | Possible cause or solution |
|--|---|
| I received a message that says my login information has expired, or that my BlackBerry ID connection has timed out when printing for the first time. | Turn off AVG Anti-Virus software if you have it installed on your computer. Print the file to your tablet using Print To Go when printing for the first time. |

| Issue | Possible cause or solution |
|--|--|
| I upgraded the software on my BlackBerry PlayBook tablet but I can't print to my tablet. | Go. When printing is complete, turn the anti-virus software back on. Go to www.blackberry.com/printtogo and check that you have the latest desktop software installed on your computer. |
| I installed Print To Go on my computer, but I can't print to my tablet | Try one of the following: <ul style="list-style-type: none">• Check that your tablet and computer are connected to the same Wi-Fi network and that another device is not interrupting the connection.• If you are logged in to either your computer or tablet using a VPN connection, turn the connection off while you print. When printing is complete, turn your VPN connection back on. |
| I received a message that says Print To Go can't locate my tablet | Try one of the following: <ul style="list-style-type: none">• Check that your tablet is connected to a Wi-Fi network and that you can use the browser.• Ensure that you are logged in with the same BlackBerry ID on your computer and tablet.• Restart your tablet, and try again. |
| I can't download and install the Print To Go software on a Mac computer | Currently, Print To Go only supports computers running Windows XP or later. |

Facebook




Navigating Facebook for BlackBerry PlayBook tablets

| | |
|---|---|
| Go to a different screen | Tap  . |
| Refresh your News Feed | In your News Feed, drag down. |
| Log out of Facebook for BlackBerry PlayBook tablets | Swipe down from the top frame. Tap Log out . |



New features

New with Facebook for BlackBerry PlayBook tablets 2.1, you can now view your Facebook groups, write on a group wall, and upload photos to a group.




Contacting your friends

| | |
|----------------------------|---|
| Send a message to a friend | Tap  > Messages > New Message . |
| Write on a friend's wall | Tap a friend's profile picture. Tap Write on Wall . |
| Chat with a friend | Tap  > Chat . Tap a friend's name. |
| Turn off chat | Swipe down from the top frame. Tap  . Set the Chat switch to Off . |



Posting and tagging photos and videos

| | |
|---|---|
| Post a photo or video | Tap Media . Tap a photo or video. Tap Open . |
| Tag friends in a photo or video | Open a photo or video. Tap the photo or video. Tap  . |
| Change your photo and video permissions | Swipe in from the top-right frame. Tap  > Security > Application permissions Facebook. |



Posting comments and liking items

| | |
|--------------------|---|
| Post a comment | On a News Feed item, tap  > Comment . |
| Comment on a photo | Open a photo. Tap  . Tap the Write a comment field. |
| Like an item | Tap  > Like . |

Adding friends and pages



| | |
|-------------------------------|---|
| Send a friend request | Tap  > Everyone . Type a name. Tap the person's profile picture. Tap Add as friend . |
| Add a Page to your Pages list | Tap  > Pages . Type a page name. Tap the page. Tap Like . |

Keeping up with events

| | |
|--|--|
| Respond to an event invitation | Tap  > Events . Next to an event, tap Respond . |
| View the Wall and details for an event | Tap  > Events . Tap an event. |
| Write on the Wall for an event | Tap  > Events . Tap an event. Tap Write on Wall . |

Check in to a place

1. On the **News Feed** screen, tap **Check in**.
2. Do one of the following:
 - Tap a place.
 - Type a place name and tap **Add <place>**.
3. Tap **Check in**.

| | |
|---|--|
| View a place on a map | Tap  > Places . Tap a place. Tap the map. |
| Stop sharing your location with Facebook®Facebook | Swipe in from the top-right frame. Tap  > Security > Facebook. |

BlackBerry App World

Download apps with BlackBerry App World

Enhance your BlackBerry PlayBook tablet with the many games and apps that are available through the BlackBerry App World storefront. You can search for apps or browse the top downloaded and best-selling apps, and you can pay for apps using your credit card or PayPal account. The My World screen shows an overview of all of your apps and statuses, so you can quickly see which apps are installed or deleted.

After you download an app, you can find it on the home screen of your tablet.

1. If prompted, enter your BlackBerry ID password.
2. Search for an app or tap the app that you want to download.
 - To download a free or trial version of an app, if available, tap **Install** or **Download Trial**.
 - To buy an app, tap **Purchase** > **Buy Now**.

| | |
|---|---|
| Update an app | Tap My World > Upgrade . Complete the instructions on the screen. |
| Delete or remove an app | Tap an app. Tap Delete . |
| Change your default payment method | Swipe down from the top frame. Tap Payment Options . |
| Update your BlackBerry ID account information | Go to https://blackberryid.blackberry.com/bbid/login/ . |

Additional terms and conditions might apply to software and services made available through BlackBerry App World. Data charges might apply when you add or use an application over the wireless network.

Hide items intended for adult, mature or teen audiences

Each item in the BlackBerry App World storefront is assigned a rating based on the audience that it is intended for. You can filter what content you see in BlackBerry App World and lock your settings using a four-digit password.

1. Swipe down from the top frame. Tap **Content Settings**.

2. Choose the type of content that you want to see.
3. To lock the settings, set the lock switch to **On**. Enter a four-digit password.

I can't find an app in the BlackBerry App World storefront

Some apps and games are only available on BlackBerry smartphones, so those apps and games do not appear in the BlackBerry App World storefront on your BlackBerry PlayBook tablet.

Camera

Taking pictures



Watch a video about taking pictures: [English](#)

Your BlackBerry PlayBook tablet has a 5 megapixel rear-facing camera that you can use to capture memorable moments. The 3 megapixel front-facing camera is perfect for quickly taking a self-portrait or creating a profile picture. Pictures that you take are saved in the Pictures app. For more information, see the Pictures section of the Help.

| | |
|---|---|
| Take a picture | Tap . |
| Switch between the front-facing camera and the rear-facing camera | Tap . |
| Change the camera scene mode and settings | Swipe down from the top frame until more modes appear. Tap the one you want to use. |
| Turn on geotagging | Tap . |
| Look at pictures you took | Swipe down from the top frame. Tap Camera Pictures . |
| Zoom in or zoom out on a subject | Tap . |
| Show more camera options | Tap the screen. |
| Record a video from the camera screen | Tap . |

Recording videos



Watch a video about recording videos: [English](#)

Record crisp, clear, 1080p high definition videos with your BlackBerry PlayBook tablet, no matter what the occasion. You can instantly switch between the video camera and camera to capture a moment in time.


Record a video.

Tap  >  . To stop recording, tap  .

Switch between the video camera and camera

Tap  .

Record a video from the Videos app

Swipe down from the top frame. Tap  .

Pictures

Viewing your pictures



Watch a video about viewing pictures: [English](#)



Watch a video about moving your pictures between your tablet and computer: [English](#)

Your BlackBerry PlayBook tablet is the perfect way to capture moments as they happen and share them with friends and family on a high-resolution screen. Pictures that you take are saved in the Pictures app.

| | |
|---|---|
| Zoom in to a picture | Pinch out. Double-tap to fit the picture to the screen. |
| Move between pictures | Swipe left or right. |
| Pan a picture | When you are zoomed into a picture, touch and drag in any direction. |
| Delete a picture | Tap a picture. Swipe down from the top frame. Tap Delete . |
| Set a picture as your wallpaper | Tap a picture. Swipe down from the top frame. Tap Set as Wallpaper . |
| Play a slideshow | Tap an album. Tap a picture. Tap ► . |
| Move pictures between your tablet and your computer | Connect your tablet and computer using a USB cable. On your computer, open the BlackBerry® Desktop Software. Click Pictures and complete the instructions on the screen. |
| Take a screen shot | Press the Volume Up key and the Volume Down key at the same time. |

Videos

Playing videos



Watch a video about playing videos: [English](#)



Watch a video about moving your pictures between your tablet and computer: [English](#)

Watch videos wherever you go with your BlackBerry PlayBook tablet. Your tablet plays high-resolution videos and supports a variety of video formats, such as AVI, ASF, Fv4, MP4 and WMV. For information about recording videos, see the Camera section of the Help.

| | |
|---|---|
| Stop playing a video | Tap the screen. Tap . |
| Delete a video | Swipe down from the top frame. Tap . Tap a video. Tap . |
| Play a video using HDMI | Connect your tablet and an HDMI display, such as a TV, projector or computer monitor, using the HDMI cable. |
| Mute a video | Press and hold the Play/Pause key on the top of your tablet. |
| Record a video. | Swipe down from the top frame. Tap . |
| Move videos between your tablet and your computer | Connect your tablet and computer using a USB cable. On your computer, open the BlackBerry® Desktop Software. Click Videos and complete the instructions on the screen. |








Music

Playing your music



Watch a video about playing music: [English](#)

Your BlackBerry PlayBook tablet supports popular types of audio formats, including MP3, M4A, WMA, and WAV. Plug in your headphones, use the built-in stereo speakers or take it a step further and hook up your tablet to a home entertainment system using HDMI.

| | |
|--------------------------------------|--|
| Change the volume | Touch and drag the volume bar. |
| Mute a song | Press and hold the Play/Pause key on the top of your tablet. |
| Shuffle or repeat songs | Tap  or  . |
| Switch to a different music category | Swipe down from the top frame. Tap a category. |
| See what's next in a playlist | Tap  beside the album art of the song that is currently playing. |
| Search your music | Tap Search All . Enter the title or artist you're looking for. |
| Jump to a specific song or album | On the All Songs or Album screen, swipe up from the bottom-left corner. Enter the first letters of the song or album. Click Return to jump to that section of your music list. |
| Control music from the status bar | Tap  . Tap  ,  or  . |

Creating playlists and organising your music



Watch a video about moving your pictures between your tablet and computer: [English](#)

Your BlackBerry PlayBook tablet comes with an empty PlayBook Playlist that you can use to add your favourite songs and artists. You can also use the BlackBerry® Desktop Software on your computer to add music to your tablet that you have on your computer or BlackBerry smartphone.

PlayBook Playlists are limited to 5000 items.

| | |
|--------------------------------------|---|
| Add a song to your PlayBook Playlist | Tap a song, artist, album or genre. Swipe down from the top frame. Tap Edit > Add . |
|--------------------------------------|---|

| | |
|---|---|
| Delete a song from your PlayBook Playlist | Tap PlayBook Playlist > Edit . Tap a song or songs. Tap Remove . |
|---|---|

| | |
|---|---|
| Add playlists from your computer to your tablet | Connect your tablet and computer using a USB cable. On your computer, open the BlackBerry Desktop Software. Click Music and complete the instructions on the screen to add playlists that you created using a music library, such as Windows Media Player or iTunes. |
|---|---|





Music Store

Buy and download music

Buy and download your favourite music on the go. If you don't already have a Music Store account, when you first visit the Music Store, you can create one to download music.

Before you buy or download music, make sure that the time and date on your BlackBerry PlayBook tablet are correct.

1. Tap a song or album.
2. Tap the price button.
3. If prompted, enter your login information and click **Sign In**.
4. Confirm your payment method and tap **Buy Now**.

| | |
|-------------------------------------|---|
| Preview a song | Tap the song. |
| Sign in to your Music Store account | Swipe down from the top frame. Tap  > Sign In . |
| Turn off explicit content | Swipe down from the top frame. Tap  . Clear the Allow explicit content check box. |
| Create a Music Store account | Swipe down from the top frame. Tap  > Sign In > Create account . Enter your information. Tap Sign Me Up . |
| Add or change your payment method | Swipe down from the top frame. Tap  > Sign In . Enter your login information. Tap Update . |
| Access your music | Tap the Music icon > My Purchases . |

Additional terms and conditions might apply to content made available through the Music Store. Data charges might apply when you download content over the wireless network.

I accidentally deleted music that I purchased

You can download music purchases up to three times.




1. Tap the **Music** icon > **My Purchases**.
2. Find the music that you want to download again.
3. Tap **Download**.

Battery and power

Turning off your tablet and using standby mode



Watch a video about standby mode: [English](#)

| | |
|-------------------------------|---|
| Check the battery power level | On the status bar, tap  . When the battery power level is low, your BlackBerry PlayBook tablet notifies you. |
| Enter standby mode | Tap  . Tap Standby . |
| Exit standby mode | Swipe down from the top frame to bottom frame. |
| Turn off your tablet | Tap  . Tap Shut Down . |

Battery power level icons

Tap the icon to see what percentage of battery power remains on your BlackBerry PlayBook tablet.



The battery is not charging Your charger is plugged into your tablet's USB port.



The battery is not charging Your charger is plugged into your tablet's USB port.









The battery is not charging The USB port is connected to a power source, but there isn't enough power to charge the battery. Charge using the charger that came with your tablet.

Extending your battery life



Watch a video about extending your battery life: [English](#)

To help extend your BlackBerry PlayBook tablet battery life, charge it regularly, close applications that you're not using, and keep it out of the sun and other hot places. Also consider the following guidelines:

| | |
|---|--|
| Dim the screen | On the status bar, tap  > Screen . Change the Brightness setting. |
| Turn off the screen automatically | On the status bar, tap  > Screen . Change the Backlight Time-out field. |
| Enter standby mode automatically | On the status bar, tap  > Screen . Change the Standby Time-out field. |
| Turn off Wi-Fi | On the status bar, tap  . Set the Wi-Fi switch to Off . |
| Turn off Bluetooth® connectivity | On the status bar, tap  . Set the Bluetooth switch to Off . |
| Pause apps when you show the home screen or switch between apps | On the status bar, tap  > General . Set the Application Behaviour switch to Paused . |

Charge your tablet



Watch a video about charging your tablet: [English](#)


CAUTION: Charge your BlackBerry PlayBook using the BlackBerry Premium Charger provided by RIM in the box that your tablet came in. Other charging cords may not provide adequate power and may damage your tablet. Also, you cannot charge your tablet using a USB cord connected to a computer.

1. Connect the BlackBerry Premium Charger to your tablet with the BlackBerry logo facing upward and the USB icon facing downward.
2. Plug the other end of the BlackBerry Premium Charger into an electrical outlet.

Applications

Delete an app

Delete one or more apps

Touch and hold an icon. When it starts to blink, tap  .

Move applications to the dock

You can place frequently used applications and folders in the dock on your BlackBerry PlayBook tablet. There is no limit to the number of applications you can move to the dock. Six icons appear when the tablet is in landscape mode and you can swipe to the left or right to scroll through the items in the dock.

1. Tap and hold an application or folder icon.
2. When the icon starts to blink, drag the icon into the dock.

Add or rename a folder on the tablet Home screen

You can use folders to organise applications on your Home screen. Create as many as you need to group your applications in a way that makes sense to you.


1. Tap and hold an application icon.
2. When the icon starts to blink, drag the icon on top of another application icon that you want to add to the folder.

The two application icons appear in a new folder icon and you can drag other icons into the folder.

Rename a folder

Tap and hold the folder title to enter edit mode. Enter the new folder name.

Deleting folders and icons from the tablet Home page

| | |
|---|--|
| Remove an icon from a folder on the home page | Tap the folder. Touch and hold the icon. Drag it outside of the folder |
| Delete an empty folder from the home page | Close the empty folder to automatically delete it. |
| Delete a folder from the home page | Touch and hold the folder. Tap  . |
| Remove an icon from a folder in the dock. | Touch and hold the folder and drag it out of the dock. Remove the icon from the folder. |

Clock

Setting the clock

You can add multiple clocks to your BlackBerry PlayBook tablet to keep track of different time zones. Your tablet also includes a stopwatch and a timer.

| | |
|------------------------------|---|
| Set an alarm | Tap a clock. Tap Alarm . Set the alarm options. Tap On . |
| Display the date | Swipe down from the top frame. Set the Date switch to On . |
| Edit a clock | Tap a clock. Change the options. |
| Add a new clock | Swipe down from the top frame. Tap New Clock . Set options for the time zones and clock face. To close the menu, tap anywhere on the screen outside of the menu. |
| Delete a clock | Tap a clock. Tap Delete . You can't delete your Home Clock. |
| Time laps with the stopwatch | Tap the stopwatch. Tap Start > Lap . |
| Set the timer | Tap the timer. Set the options. Tap Start . |

Video chat

About video chats



Watch a video about using video chat: [English](#)

See your friends, colleagues, or family members in high-resolution, real-time video as you chat with them directly from one BlackBerry PlayBook tablet to another. You can easily share your surroundings by switching between the front-facing and rear-facing cameras. If you prefer, you can turn off video altogether at the beginning of the call for a voice-only chat.

To start a video chat, both BlackBerry PlayBook tablets must be connected to a Wi-Fi network.

All incoming and outgoing video chats, including unanswered video chat requests, are recorded in the video chat history on both tablets.

Starting video and voice-only chats

| | |
|---|--|
| Start a video chat using an email address or PIN | Enter a person's BlackBerry ID email address or PIN. Tap Call . |
| Start a video chat with an existing contact | Tap . Tap a contact. Tap > . |
| Start a voice-only chat | Tap . Tap Contacts . Tap a contact. |
| Accept a video chat request | Tap Accept or No Video . |
| End the video chat | Tap . |
| Switch between the front-facing camera and rear-facing camera | Tap . |
| Move the preview image | Touch and hold your preview image and drag it to a different corner of the screen. |
| Turn on or turn off mute (outgoing sound) | During a video chat, tap the screen. Tap . Tap again to enable the sound. |


Adjust the video chat volume
(incoming sound)

During a video chat, touch and drag the volume bar.

Add, change or delete a contact

Video chat contacts are automatically added to the Contacts app. Any existing video chat contacts are merged with the Contacts app and any new contacts are automatically added to the contact list in the Contacts app. You are not required to add contacts in order to start video chats. However, adding contacts means that you don't have to type the BlackBerry ID email address or PIN, or search your chat history for the contact every time you want to start a video chat.



Add a contact

Tap  . Enter the contact information. Tap  .



View contacts that use the Video Chat app

In your contact list, tap the **Video Chat** tab.


Add a contact from your video chat history

In the  , beside a contact, tap  .



Change a contact

Tap  . Tap a contact. Tap  . Change the contact information.

Add or change a contact picture

Tap  . Tap a contact. Tap the contact picture. Browse to a new picture. Tap a new image.

Delete a contact


Tap  . Tap a contact. Tap  .

View chat history

In the video chat history, you can view a list of incoming and outgoing video chats.

To view your video chat history, tap  .


Add a contact from your video chat history

Tap  . Enter the contact information. Tap **Done**.

Start a chat from your video chat history

Tap a contact.

Turn off the Accept Calls feature

Don't want to be interrupted by a video chat request? If you turn off the Accept Calls feature, you won't receive notifications of incoming video chat requests, but the notifications will still be recorded in your chat history. If you turn off the Accept Calls feature, the caller receives a message that you're unavailable. So you don't forget your status,  appears in the top-right side of the preview window when the Accept Calls feature is turned off.

1. To turn off the **Accept Calls** feature, swipe down from the top frame.
2. Set **Accept Calls** to **Off**.





Troubleshooting: Video chat

| Issue | Possible cause or solution |
|--|---|
| I can't start a video chat | Verify that you are connected to a Wi-Fi network or try connecting to a different Wi-Fi network. |
| My video chat was dropped | The Wi-Fi signal may have dropped or was too weak. Try connecting to a different Wi-Fi network. You cannot switch Wi-Fi networks during a call. |
| I want to improve the video chat quality | You or the person you are having the video chat with may not have a sufficiently strong Wi-Fi signal. Try a different Wi-Fi network with a stronger connection Wi-Fi or move closer to the wireless access point. |

Video Store

Downloading videos






You can use the Video Store to download and watch films or TV shows wherever you go.

| | |
|---|---|
| Buy a film or TV show | Tap a film or TV show > Buy > Place Order . |
| Rent a film or TV show | Tap a film or TV show > Rent > Place Order . |
| Sign in to the Video Store | Tap the  icon > Sign In . Enter your user name and password. Tap Sign In . |
| Create a Video Store account | Tap the  icon > Register . Complete the fields on the screen. Tap Next . Enter your credit card information. Tap Submit . |
| Stay signed in | Tap the  icon. Select the Keep Me Signed In on This Device check box. |
| Only show rentals | Tap the  icon. Select the Only Show Film Rentals When Browsing check box. |
| Add a film or TV show to your Wish List | Tap a movie or TV show > + Wish List . |


Note: For more information and support from the video store content provider, please visit: www.blackberry.roxionow.com


Bing Maps

Finding a location or business

| | |
|--|---|
| Search for a business or location | In the search field, type the name of a business or an address. Tap Return . |
| Filter search results using current location | Tap  . |
| Search for a coffee shop, restaurant, or bar | Swipe down from the top frame to show the quick search icons. To search for a coffee shop, tap  . To search for a restaurant, tap  . To search for a bar, tap  . |
| View a business or location by category | Tap  > view businesses > category. |


Get directions

1. Tap  > **get directions**.
2. In the **location** field, type the name of a business or an address.
3. Tap **Get directions**.

| | |
|------------------------------------|--|
| Find your current location | Tap  . |
| Change route options | Tap Edit route . Select the check box next to the route option you want to change. |
| Add another location to your route | Tap Edit route > Add to route . In the location field, type the name of a business or an address. Tap Get directions . |
| Change units of measure | Tap Edit route > Settings . |

I can't find my current location


Try one of the following:

- Verify that you turned on the Wi-Fi connection.
- Verify that you're in a Wi-Fi coverage area.
- Reload your current location by tapping  .

BlackBerry News


Getting started with the BlackBerry News app

Using the BlackBerry News app, you can receive important and current information in one location on your BlackBerry PlayBook tablet. The BlackBerry News app displays articles similar to how they are displayed in newspapers, making the articles easy to read and scroll through.

| | |
|---------------------------------------|--|
| View a feed | On the Home screen of the BlackBerry News app, tap a feed. |
| View feed information | Swipe down from the top of the frame. Tap Feed Info . |
| Scroll through the contents of a feed | In landscape view, touch the screen and slide your finger right and left. |
| Switch feeds | Swipe down from the top of the frame. Tap a feed. |
| Return to the Home screen | Tap  . |
| Update feeds | On the Home screen of the BlackBerry News app, swipe down from the top of the frame. Tap Update . |
| Delete a feed | On the Home screen of the BlackBerry News app, swipe down from the top of the frame. Tap Edit . Tap a feed. Tap Delete . |

Customising the BlackBerry News app

With the News Library in the BlackBerry News app, you can sort through news feeds in the same way that you can sort through sections of a newspaper. You can customise the feeds that appear on your BlackBerry PlayBook tablet to suit your personal tastes. Whether it's kittens or the economy, with the BlackBerry News app, you can subscribe to the feeds that interest you the most.

| | |
|--|--|
| Open the News Library | Tap  . |
| Subscribe to a feed | Tap a feed. Tap Subscribe . |
| Subscribe to a feed by entering an RSS URL | Enter a URL in the search field. Tap a feed. Tap Subscribe . |
| Open a new feed | Tap View Feed Now . |
| Unsubscribe to a feed | Tap a feed. Tap Unsubscribe . |
| Import Google Reader feeds | Swipe down from the top of the frame. Tap Import from Google . Follow the instructions that appear on the screen. |

Reading articles in a news feed

You can use the BlackBerry News app to organise the articles in a news feed. You can mark articles as unread and delete articles that you've already read or that don't interest you.

| | |
|-------------------------------------|---|
| Open an article | Tap an article. |
| Close an article | Tap Back . |
| Delete an article from a feed | Swipe down from the top of the frame. Tap Edit > Delete . Tap an article. Tap Done > Delete . |
| Delete all read articles | Swipe down from the top of the frame. Tap Edit > Delete all read > Delete . |
| Mark an article as unread | Swipe down from the top of the frame. Tap Edit > Mark unread . Tap an article. Tap Done . |
| Mark all articles in a feed as read | Swipe down from the top of the frame. Tap Edit > Mark all read . |

Security

About tablet passwords

You can set different passwords to help protect the data and information on your BlackBerry PlayBook tablet.

You are required to enter your BlackBerry ID login information the first time you turn on your tablet, and again if you clear all the data on your tablet. You also use your BlackBerry ID as authentication when you purchase apps from BlackBerry App World, and when you sign into the Video Chat application.

Setting a password for your tablet is optional, and it allows you to automatically lock your tablet after the set amount of time has passed. When your tablet automatically locks it goes into standby mode. This type of password security ensures that if your tablet is lost or stolen, the information on it remains secure. If an incorrect password is entered ten times, the tablet data is automatically deleted. For more information about setting a tablet password, see the help topic about setting a password.

Storage and Sharing Password protection is optional, and allows you to set a password to use when sharing files. The file sharing password prevents someone from connecting to your tablet over a wireless network, and accessing files on the computer that the tablet is mapped to. If you intend to share files over a Wi-Fi network, it is recommended that you use a password to protect the data on your tablet. For more information about storage and sharing password protection, see the help topics about File Sharing.

BlackBerry Balance Perimeter passwords allow you to secure areas of your tablet as work-only, or personal-only.


Set or change a password

To prevent someone from accessing the information on your BlackBerry PlayBook tablet without your permission, set a password. After you set the password, you'll need to enter it to unlock your tablet.

Note: This password is different from your BlackBerry ID password.

1. On the home screen, swipe down from the top frame.
2. Tap **Security > Password**.
 - To set a password, set the **Enable Password** switch to **On**.
 - To change your password, tap **Change Password**.
3. Complete the fields.
4. Tap **OK**.



Managing VPN profiles

| | |
|-----------------------------------|--|
| Add a new VPN profile | Swipe down from the top frame. Tap Security > VPN > Add New . Complete the fields. Tap Save . |
| View the details of a VPN profile | Swipe down from the top frame. Tap Security > VPN >  . |

Managing certificates



| | |
|--------------------------------|---|
| Import a certificate | Swipe down from the top frame. Tap Security > Certificates > Import . |
| View details for a certificate | Swipe down from the top frame. Tap Security > Certificates . Tap a certificate. |

Import a certificate from your computer using a Wi-Fi connection

1. If Wi-Fi file sharing is not turned on, on your BlackBerry PlayBook tablet, tap  > **Storage and Sharing**. Set the **Wi-Fi Sharing** switch to **On**. To set a password to help protect your data, tap **Password**.
2. On your tablet, tap  > **About**.
3. In the drop-down list, tap **Network** and make a note of the USB IPv4 address for your tablet.
4. On your computer, navigate to your tablet IPv4 address.
5. In a separate file browser window, navigate to and copy the certificate.

6. On the tablet drive on your computer, navigate to the **Certs** folder and paste the certificate.
7. Tap **Next**.
8. On your tablet, swipe down from the top frame.
9. Tap **Security > Certificates > Import**.

Import a certificate from your computer using a USB connection

1. If BlackBerry PlayBook file sharing is not turned on, on your  tablet, tap > **Storage and Sharing**. Set the **USB Sharing** switch to **On**. To set a password to help protect your data, tap **Password**.
2. Connect your tablet to your computer using a USB cable.
3. On your tablet, tap  > **About**.
4. In the drop-down list, tap **Network** and make a note of the USB IPv4 address for your tablet.
5. On your computer, navigate to your tablet IPv4 address.
6. In a separate file browser window, navigate to and copy the certificate.
7. On the tablet drive on your computer, navigate to the **Certs** folder and paste the certificate.
8. Tap **Next**.
9. On your tablet, swipe down from the top frame.
10. Tap **Security > Certificates > Import**.

Delete all your tablet data

Before you delete all the content off your tablet, consider backing up your data using the BlackBerry Desktop Software so that you have a copy on your computer. If you do not back up your data before you delete it, you are not able to recover the deleted data.

Note: If you delete your tablet data, the BlackBerry ID association with the tablet is also cleared. When you turn on your tablet, you need to enter your BlackBerry ID again.




1. Swipe down from the top frame.
2. Tap **Security > Security Wipe**.
3. Complete the field.

4. Tap **Wipe Data**.

Podcasts

Downloading and subscribing to podcasts





You can use the BlackBerry Podcasts app to download or subscribe to your favourite podcasts. When you download a podcast, it appears on the Downloads screen.

| | |
|---|---|
| Download a podcast | Tap a podcast > Download . |
| Display an indicator when new podcasts have downloaded | Tap  . Select the Display new Podcast alerts check box. |
| Turn off explicit content | Tap  . Clear the Allow explicit content check box. |
| Set how many podcast episodes your BlackBerry PlayBook tablet keeps | Tap  . Change the When new episodes arrive, keep field. |
| Subscribe to a podcast channel | Tap a podcast channel. Tap Subscribe . |

Voice notes

Recording voice notes

Record a reminder or audio from your lectures or meetings with a single tap. Voice notes are listed by the date and time that you record them.

| | |
|----------------------------|--|
| Record a voice note | Tap  . To stop recording, tap  . |
| Stop or pause the playback | Tap  or tap  . |
| Delete a voice note | Swipe down from the top frame. Tap Edit . Tap a voice note. Tap Delete . |

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BlackBerry PlayBook tablet model number: RDJ21WW



This is a Wi-Fi enabled device subject to restrictions of use in some member states of the European Community.

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